

28/10/2025



## 2026 ANNUAL PARENT PAYMENTS

Dear Parents/Carers,

Concord School would like to thank you for your continued support throughout 2025. We are looking forward to another great year of teaching and learning next year and would like to advise you of our school's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

In 2026, parents/carers of Primary Students are asked to pay \$200 per child towards curriculum contribution items. Among other things, these items include writing books, project books, colouring materials, pens/pencils, scissors, sharpeners, rulers, reading journals and handwriting books. These items are distributed by the teachers to students at the beginning of the year and replenished as necessary throughout the year. Parents/carers who would prefer to purchase their own materials can request a list from the office. Students who are attending part time are able to pay a pro rata amount.

Concord School is endorsed as a Deductible Gift Recipient under the *Income Tax Assessment Act 1997 (Cth)* with the result that any donations made by you will be tax deductible. To be tax deductible, your donation needs to be made voluntarily. We have suggested an amount to be contributed under "Curriculum Contributions" and "Other Contributions" below, but please feel free to contribute an alternative amount. Amounts paid for "Extra-Curricular Items and Activities", such as optional excursions, incursions and camps are not donations and are not tax deductible.

Concord School will continue using Compass to process all payments in 2026, including the 2026 Annual Parent Payments. This payment is available on Compass for you to pay now. A payment plan option has been listed on page three of this document, to allow parents to make their payments slowly over a number of fortnights. Other payment plans can be put together to suit the individual needs of families. Please contact Samantha Browne in the Bundoora Campus Office to organise this.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

School Council thanks you for your support which will help Concord School maintain its innovative and dynamic learning environment - one which we should all be proud of! If you have any queries regarding the above, please speak to Samantha Browne (Business Manager) or a member of the school's Leadership Team.

Kind Regards,

Matthew Di Domenica  
Principal

John Qiu  
School Council President

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<i>Primary Student Classroom Consumables, Materials &amp; Equipment</i> <ul style="list-style-type: none"> <li>Covers all classroom materials used by your child such as exercise and project books, pencils, textas, glue sticks, scissors etc</li> </ul>	\$110
<i>Primary Student Online Subscriptions</i> <ul style="list-style-type: none"> <li>Covers student and classroom online subscriptions to programs such as Reading Eggs, Story Box, Sunshine Online, Galaxy Maths and Mathletics, Origo Education, where appropriate to your child's class.</li> </ul>	\$30
<i>Primary Students Specialist Classroom Consumables, Materials &amp; Equipment</i> <ul style="list-style-type: none"> <li>Covers all classroom materials that your child may use within their visual arts, performing arts, physical education and other any specialist classes your child undertakes</li> </ul>	\$60
<b>Total tax-deductible Curriculum Contributions</b>	<b>\$200</b>

#### **Extra-Curricular Items and Activities – provided on a user-pays basis**

Concord School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

#### **Financial Support for Families**

Concord School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF) – This is a government provided payment that contributes towards the cost of camps, sports and excursions for eligible students. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply for this \$250 payment at the beginning of each year.
- States School's Relief – This organisation may cover the cost of new school uniforms, shoes, books and more for disadvantaged students. State's School's Relief work directly on applications submitted by school's so please contact the Bundoora Campus Office if you would like to discuss this option.
- Payment plans that can be tailored to your individual financial circumstances

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Samantha Browne (Business Manager) on 03 9467 3972 or email [samantha.browne@education.vic.gov.au](mailto:samantha.browne@education.vic.gov.au)

#### **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



Childs Name: .....

**Grade:** .....

CURRICULUM CONTRIBUTIONS	COST
Classroom and Specialist Classroom Consumables and Materials	\$200

☐ Payment in full

☐ Six fortnightly payments of \$33.33 made on the 25<sup>th</sup> Feb, 11<sup>th</sup> March, 25<sup>th</sup> March, 8<sup>th</sup> April, 22<sup>nd</sup> April, 6<sup>th</sup> May

☐ Payment by Compass (preferred)

☐ Payment by Cash – Enclosed in a sealed and labelled envelope

☐ Payment by Credit Card (Mastercard, Visa) – Using the slip below

☐ Payment by Direct Deposit – **BSB 063-246 ACC 10060407** (please include your surname as the reference)

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.